

InterPore

Bylaws

Article 1. Name and Nature

a) The name of this organization shall be *International Society for Porous Media*, hereafter referred to as *the Society*.
b) The acronym of the Society shall be *InterPore*.
c) The Society is a non-profit, non-governmental, independent organization.

Article 2. Objectives

a) To facilitate collaboration among industrial and academic researchers.
b) To bring together theoreticians, modellers and experimentalists in porous media from academia and industry.
c) To provide a forum for exchanging ideas and expertise for the improvement of theories, models, and applications of porous media.
d) To identify research questions and modelling challenges leading to major advances in porous media science and engineering.
e) To contribute to the strategic research priorities of major funding agencies at nationally and internationally.
f) To facilitate collaborative research projects and knowledge transfer.

Article 3. Membership and Dues

a) Membership shall consist of individuals and legal entities interested in the objectives of Society.
b) Membership shall not be limited as to number, residency, or citizenship.
c) Classes of membership shall consist of regular, institutional, student, retired, life members, and such other classifications as may be established by the InterPore Council.
d) Annual dues shall be determined by the InterPore Council.

e) The Executive Committee may decline a membership application or revoke membership if there is reasonable cause.
f) Prior to revocation, the affected member shall receive written notice and an opportunity to respond.
g) A member whose membership is revoked may appeal to Council within 30 days. Council's decision shall be final.

Article 4. The Council

a) The legislative and supervisory body of the Society is the Council.
b) The Council shall consist of thirteen voting members: the President, the President-elect, the Past president, nine Ordinary Members, and the Chair of the Students' Affairs Committee. The Managing Director and Treasurer shall serve as non-voting ex officio members of Council.
c) Ordinary members shall be elected by direct ballot and each is elected to serve for a term of four years. In order to maintain continuity, four (or five) new ordinary members are elected every two years. A current Council member shall only be eligible for re-election once.
d) The term of office Council members shall begin on May 1st following the elections.
e) The Council shall elect a Chair from among the Ordinary Members by simple majority vote for a two-year term. A Chair may serve no more than two consecutive terms.
f) The Council duties include supervision of Society affairs, approval of election slates, approval of annual financial reports, approval of bylaw amendments, appointment of the Treasurer and Managing Director, and removal of officers when warranted.
g) A Council member who misses three consecutive Council meetings without reasonable cause may be removed by a two-thirds vote of Council.

Article 5. Executive Committee, Officers and Their Duties

a) The governing body of the Society is the Executive Committee
b) The Executive Committee shall consist of five officers: the President, the President-Elect, the Past President, the Treasurer, and the Managing Director
c) The officers shall serve two-year terms, without honorarium. The Treasurer and Managing Director may be reappointed for successive

terms to ensure continuity. The term of office for all officers shall begin on May 1st following their election.

d) If any office becomes vacant or a council member leaves the office, Council shall appoint a successor, who will complete the remainder of the term.
e) The President shall chair the meetings of the Executive Committee, appointment committees and task groups, and provide strategic leadership.
f) The President-Elect shall assume the duties of the President when required and shall succeed the President at the end of the President's term.
g) The Managing Director shall oversee the day-to-day affairs of the Society, including signing of contracts, maintaining records, coordination of communications, and implementation of approved policies.
h) The Treasurer shall oversee financial management, banking, budgeting, investments and financial reporting.
i) The Executive Committee shall approve appointments, expenditures, nominations, annual meeting matters, and make all necessary operational decisions.
j) The decisions of the Executive Committee shall be taken by simple majority vote.

Article 6. Nomination and Election of Officers and Council Members

a) Council shall appoint appropriate candidates if the position of Managing Director or Treasurer becomes vacant.
b) At least eight months before start of elections for Council and President-Elect, the President shall appoint a Nomination Committee subject to the Executive Committee's approval. One member of the Nomination Committee shall be the Past President in office, who will serve as the Chair.
c) The Nomination Committee shall propose at least two nominees for President-Elect, at least two nominees for each Council vacancy and at least two nominees for each Student Affairs Committee (SAC) vacancy. The nominees must be members of the Society.
d) The Executive Committee shall review nominations and forward a slate of two nominees for President-Elect, two nominees for each Council vacancy, and two nominees for each SAC vacancy to Council for approval.

e) In selecting candidates, consideration shall be given to qualifications, scientific stature, diversity of expertise, geographic representation, sector balance, and gender diversity.
f) Elections may be conducted electronically or by other means approved by Council.
g) Each voting member may select one candidate for President-Elect and one candidate for each Council or SAC vacancy.
h) Candidates receiving the highest number of votes shall be elected.
i) Any Officer may be removed by the Council for misconduct, failure to perform duties, violation of Society policies, conflict-of-interest violations or actions materially detrimental to Society.
j) Before removal, the Officer shall receive written notice from the Council and an opportunity to respond.

Article 7. Meetings

a) The Society shall organize an Annual Meeting of the Society, to be open to all members.
b) The Council must meet at least once a year. The Council Chair should call the meetings.
c) The Executive Committee must meet at least once in a quarter.
d) Meetings may be held in person, online or in hybrid format.
e) Written minutes shall be prepared for all formal meetings.
f) A quorum for the Council and the Executive Committee is at least two thirds of voting members. A quorum for other committee and task group meetings shall be one half of their members.
g) Unless otherwise specified, Council decisions shall require approval by two-thirds of voting members present.

Article 8. Diversity, Equity, and Inclusion

a) The Society embraces and encourages diversity, equity, and inclusion in all its activities.
b) DEI principles apply to all Society activities including membership, awards/prizes, elections, committee appointments, conferences programming, and national chapters activities.
c) All members shall treat others with dignity and respect. Formal DEI-related complaints shall be reviewed under procedures approved by the Council.

Article 9. Bylaws Amendments

a) Any member may propose an amendment to these Bylaws.
b) Proposed amendments shall be considered by the Executive Committee and, if approved, forwarded to the Council.
c) Amendments shall become effective upon approval by Council unless otherwise specified.

Article 10. Conflict of Interest

a) Council members, Officers, committee members and task-group members shall disclose actual, potential or perceived conflicts of interest.
b) Individuals with conflicts shall recuse themselves from related discussions and decisions.

Article 11. Financial Oversight

a) The Treasurer shall present a monthly financial report to the Executive Committee and an annual financial report to the Council.
b) If necessary, the Council has the authority to commission an independent financial review or audit.
c) The Council has final authority to establish financial controls and limit expenditures of the Society.

Article 12. Records and Data Protection

a) Society shall maintain appropriate governance, membership and financial records.
b) Personal information shall be handled in accordance with applicable EU laws and regulations.

Article 13. Indemnification

a) Officers, Council members, committee members and volunteers acting in good faith on behalf of the Society shall be fully indemnified as permitted by applicable law.

Article 14. Dissolution

a) The dissolution of the Society may be proposed by the Executive Committee to the Council and shall require approval by a two-thirds majority of the votes validly cast at a Council meeting explicitly planned for the purpose of deciding on the Society dissolution with the meeting agenda circulated to the members in advance.
b) Upon approval of the dissolution, the Executive Committee shall be responsible for overseeing the winding-up of the Society's affairs, including the settlement of all outstanding financial and legal obligations, in accordance with applicable law.
c) Any assets remaining after the settlement of all liabilities shall be transferred to one or more nonprofit organizations whose objectives are substantially consistent with those of the Society. The beneficiary organization(s) shall be proposed by the Executive Committee and approved by the Council by a simple majority of the votes validly cast.
d) No remaining assets shall be distributed to individual members of the Society.